



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

(Neeladri Towers-3,4,5 floors,Atmakur(v),Mangalagiri(M),Guntur(Dist)-522503)

INSTRUCTIONS FOR FILLING UP CATEGORY-B SEATS UNDER MANAGEMENT QUOTA 25% IN PRIVATE UNAIDED B.Ed COLLEGES FOR THE ACADEMIC YEAR 2020-21

1. In terms of relevant G.O.s governing and amendments issued from time to time, the schedule to fill up Category-B Management quota of 25% quota seats is as detailed hereunder for the academic year 2020-21.

Table 1.1

Date of issue of notification	20-04-2021
Date of receiving applications	21-04-2021
Date of selection of candidates for vacancies	24-04-2021
Date of publishing of list of selected candidates	26-04-2021
Last date for uploading the candidates details and pay processing fee in NIC portal without fine	30-04-2021
Last date for uploading the candidates details and pay processing fee in NIC portal with fine per day 2000 rupees	05-05-2021
Last date for uploading the attested Xerox scanned certificates in www.apsche.org	05-05-2021

- (i) Managements shall notify under Category-B (25% Management quota) as laid down in G.Os concerned.
 - (ii) Managements who are accorded approval by NCTE and possess university affiliation are only eligible to fill category-B seats.
 - (iii) Managements shall complete total admission process (issue of notification, receipt of applications, finalisation of list, reporting of students etc.), under Category-B quota seats as per the schedule given above.
 - (iv) The filling up of seats shall be in accordance with the rules prescribed under AP Presidential Order 1974.
 - (v) The Managements shall close all admissions in compliance of the Judgement of Hon'ble Supreme Court of India.
2. The eligibility criteria is a pass in (10+2) and graduate, a rank in EDCET-2020 or 50% of marks in aggregate at graduate level for OC and 45% of marks under for BC,SC,ST.
3. The Institutions shall follow the procedure mentioned below to conduct the admissions:
1. The management of the Colleges shall notify the details of courses offered with intake, schedule of admissions (date wise), and registration fee for the application, minority or non minority status in leading news dailies, either in English or Telugu.
 2. The web portal shall provide the students, the facility for making online applications for Category 'B' seats. A printable/recordable electronic acknowledgement shall be provided to the student on successful uploading of his online application. This will dispense with the need for the student to physically visit each and every college besides ushering in transparency.

3. The students shall also be provided an option to submit their applications, in person, at the college of their choice.
4. The management of the college has the option to call the selected candidates to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority.
5. All admissions to the category 'B' seats shall be completed in compliance of the judgement of Hon'ble Supreme Court of India
6. The candidate can also give his order of preference for admission to a college by giving the order of preference from among the courses offered by the college in the application form. Only one form needs to be filled for a college regardless of the number of options.
7. A candidate can apply for more than one college by visiting the respective websites of colleges and apply after paying the registration fees specified for each college,
8. No new application shall be accepted after the closing date of admissions to the college.
9. The Management of the college shall administer the selection process as per the admission procedure specified. Each college shall download the data of the applications received and pertaining to it, after the closing date as notified by the Competent Authority.
10. The selection of candidates shall be done by the college managements themselves, as per the merit of the candidates.
11. The selection list, after selection process is completed by the management of respective colleges as per the prescribed norms, shall be uploaded by the managements on the website of the institution.
12. In case of unfilled seats if any, the concerned colleges shall admit candidates from out of the left over vacancies in order of merit from the merit list (second selection list).
13. After completion of the admission process, the college managements shall upload in the web portal provided by the Competent Authority and forward the list of admitted candidates and also for ratification by the Competent Authority as per the prescribed schedule.
14. The Institution shall furnish information in accordance with the instructions issued for submission of admission lists by the Competent Authority.
15. The Competent Authority will verify the list of the selected candidates and validate the same with reference to the G.Os and the procedure prescribed by the Competent Authority.
16. The Competent Authority shall approve the validated list, if found tallying by cross validation process or reject the lists, if found to be at variance to the rules and procedures prescribed and communicate the same to the concerned colleges for compliance.

17. Applications of candidates not fulfilling the required conditions during the validation of the list by the Competent Authority will summarily be rejected.
18. The Competent Authority shall open a helpline to assist the candidates and college managements to sort out their grievances and provide technical support if needed.
19. The Management shall collect the Tuition fee as prescribed by the Government for category 'B' seats and any excess fee collected will amount to capitation fee and Managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983.
20. Any complaint/appeal against the selection shall be made to the Competent Authority.
21. The managements shall comply with the above instructions and failure in implementing the same shall entail action as per the relevant Acts and Rules in force.
22. The Institution shall undertake the responsibility on the irregularities noticed by the Competent Authority.

The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions as per the G.O's in vogue.

Sd/-

CHAIRMAN &COMPETENT AUTHORITY

To

The Principals / Managements of B.Ed colleges in the State

USER MANUAL FOR UPLOADING THE DETAILS OF CANDIDATES ADMITTED IN <https://apcatbspot.nic.in>

- UNDER CATEGORY "B" MANAGEMENT QUOTA OF ALL COLLEGES IN AP
- Double click on Internet Explorer version 9.0 and above preferably with Windows7 Operating System. The application is also designed to work on other browsers like Mozilla Firefox, Google chrome and enter the URL <https://apcatbspot.nic.in> in address bar.
- Press Enter. You will get the following screen.

Select type of User **COLLEGE**

Enter your USER_ID,

Example:

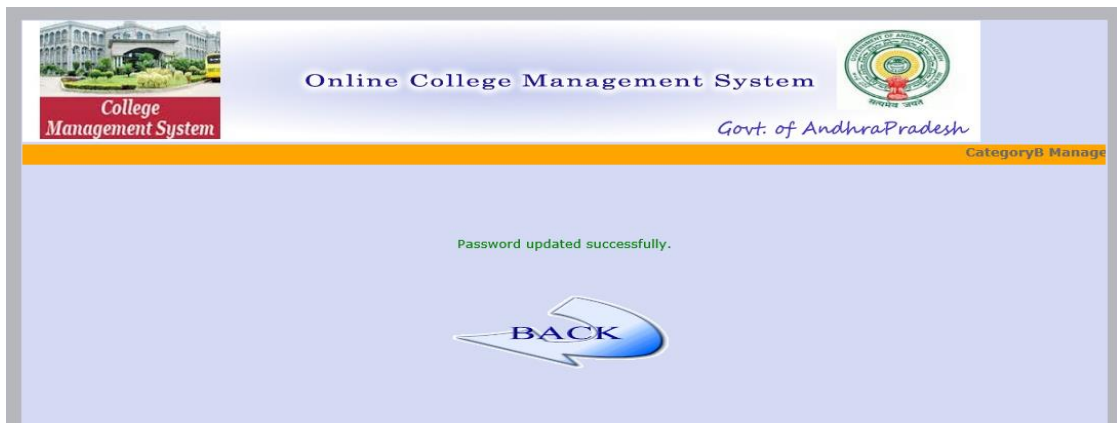
CET	CETCODE	INST CODE	USER_ID	PASSWORD (same as user id)
APEDCET	EDCET	ABCD	ABCDEDCET444	ABCDEDCET444

Enter Password (password is initially same as user id)

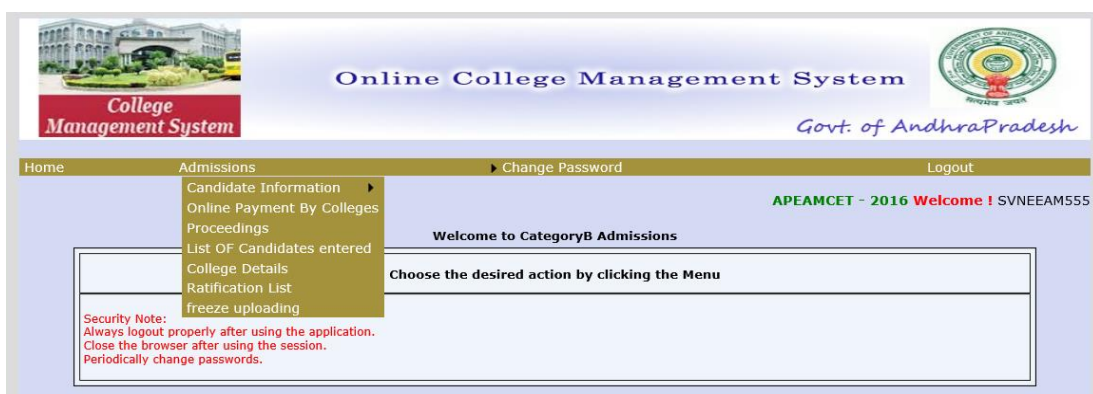
Enter college counselling code.

Enter CAPCHA code displayed and click on Sign In.

Change the initially set password after first login. The new password shall be combination of lower case and upper case alphabets containing at least one numeric with one special character like Abcd@1234



After successful change of the password, Login again with the new password set by yourself. After signing in, you will be directed to the home page. Click on admissions.

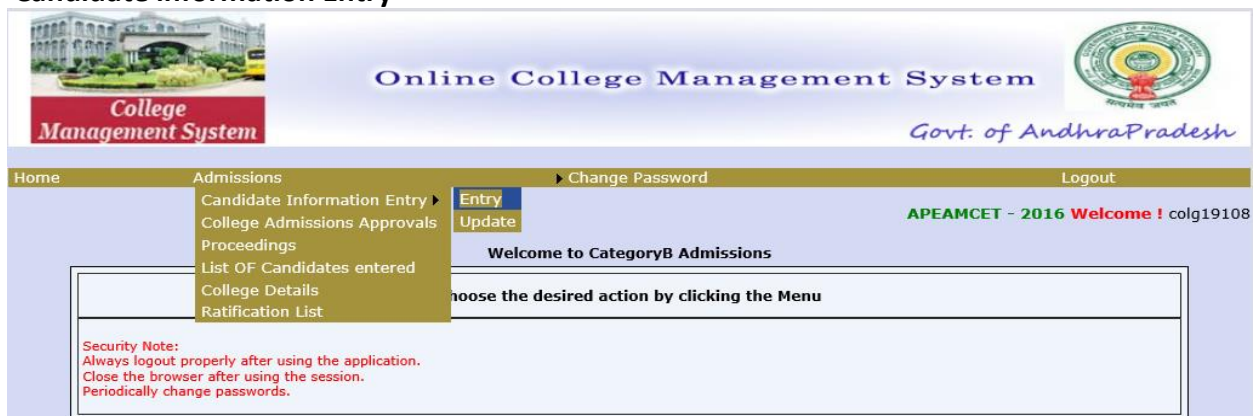



1. The drop down menu of **Admissions** has five links as shown below:

1. Candidate information entry
2. Online payment by college
3. List of candidates entered
4. College details
5. Freeze uploading


CANDIDATE INFORMATION ENTRY: This link has option for new candidate entry it is advised to collect the following information manually before attempting to start uploading the details to avoid timing out of the session.

Candidate information Entry





Online College Management System


Govt. of Andhra Pradesh

Home Admissions [Change Password](#) [Logout](#)

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-2017

College Code/Institute Code* :

Admission Related: Choose Course ▼

Admitted Under* : Choose Admitted ▼

Proceed

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APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-2017

College Code/Institute Code* :

Admission Related: Engineering ▼

Admitted Under* : Management ▼

Proceed

6. Enter the Institution counselling code.

a) Under **Admission related**, choose **course** from the drop down menu

Eg: B.Ed

b) Under **Admitted under**, choose the quota under which the students were admitted i.e Management quota under CategoryB and then click on **Proceed**

2. Click on **qualified in CET** if the candidate is qualified in EDCET-2020. If not, click on **not qualified in CET**. If the candidate is qualified in EDCET-2020, the details of candidates are populated automatically and enter other details as per data entry form. Then click on **save** for saving the details.

2.1 Candidate qualified in CET then the below fields will be available.

CET Hall ticket number

CET rank

General information

1. Name of the candidate

2. Father's name

3. Gender

4. Local area

5. Mobile number (shall be unique and duplicate values are not accepted)

6. Date of birth

7. Minority type

8. PH

9. Aadhar Number/Any Govt Id

10. Category (OC/BC/SC/ST)

11. Address of the candidate

12. Mother tongue

Academic information

13. Name of the state

14. Name of the qualifying examination

15. Qualifying examination hall ticket number

16. Month & year of passing
17. % of marks (Aggregate)
18. Education type (Regular)
19. CGPA (It is required to be entered if the % marks in aggregate and group are not available)
20. Do you belong to NRI?
21. Nationality
22. If not Indian, country to which belongs

Candidate not-qualified in CET: Same as above except CET hall ticket number and CET rank



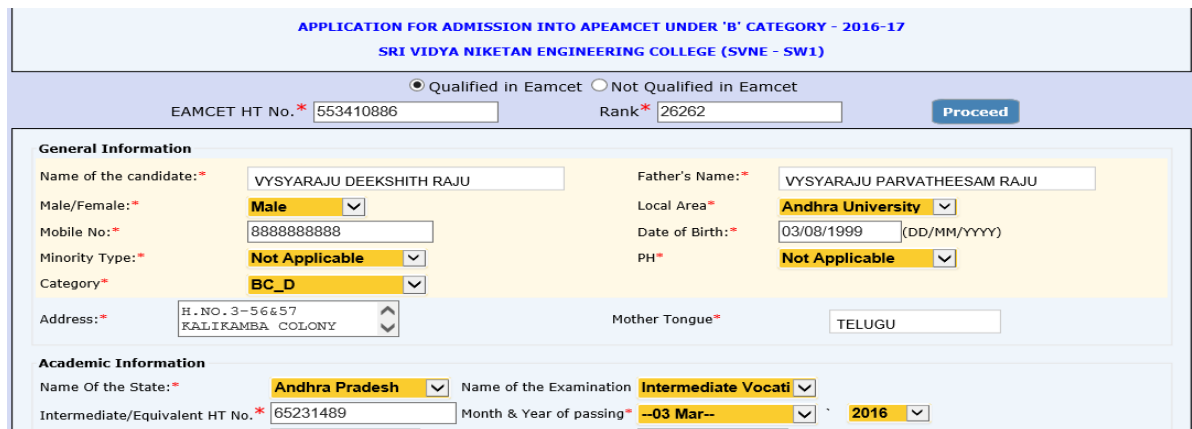
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APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

☐ Qualified in Eamcet ☐ Not Qualified in Eamcet



APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17
SRI VIDYA NIKETAN ENGINEERING COLLEGE (SVNE - SW1)

☒ Qualified in Eamcet ☐ Not Qualified in Eamcet

EAMCET HT No.* 553410886 Rank* 26262 Proceed

General Information

Name of the candidate:* VYSYARAJU DEEKSHITH RAJU Father's Name:* VYSYARAJU PARVATHEESAM RAJU

Male/Female:* Male Local Area* Andhra University

Mobile No.* 8888888888 Date of Birth:* 03/08/1999 (DD/MM/YYYY)

Minority Type:* Not Applicable PH* Not Applicable

Category* BC_D

Address:* H. NO. 3-56&57 KALIRAMBA COLONY Mother Tongue* TELUGU


Academic Information

Name Of the State:* Andhra Pradesh Name of the Examination* Intermediate Vocati

Intermediate/Equivalent HT No.* 65231489 Month & Year of passing* -03 Mar- 2016

In respect of candidates who are **not qualified in CET-2020**, the details of candidates have to be entered in the **Not qualified in CET** page as shown hereunder and click on **save** to save the

details



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APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

☐ Qualified in Eamcet ☒ Not Qualified in Eamcet

General Information

Name of the candidate: *	AAAA	Father's Name: *	AAAA
Male/Female: *	Female	Local Area: *	Osmania University
Mobile No: *	9999999999	Date of Birth: *	01/01/1996 (DD/MM/YYYY)
Minoroty Type: *	Not Applicable	PH: *	Not Applicable
Category: *	ST		
Address: *	HYDERABAD	Mother Tongue: *	DSADF

Academic Information

Name Of the State: *	Andhra Pradesh	Name of the Examination	Intermediate
Intermediate/Equivalent HT No. *	8988778	Month & Year of passing *	--Mar-- 2016
% of Marks(aggregate)	55	% of Marks(groups)	48
Education Type: #	Regular	CGPA: #	0 Points
Do You belong to NRI ~	No	Nationality: *	Indian

Entrance Test Qualified

Qualified in JEE ~ ☐ Yes ☒ No Hall Ticket Number ^ All India Rank ^

Admission Details

Institute: ABRK Branch: CIV - 16

CIV - 16
 CSE - 16
 ECE - 30
 EEE - 35


(branch_code---vacanyposition)

SAVE

*Indicates a required field ^Indicates a required field if ~ is selected as Yes #Indicates Optional

LIST OF CANDIDATES ENTERED LINK

The Managements can take a print out of the list of candidates uploaded by clicking on the **List of candidates entered** link under **Admissions**. Enter the **Institution code, course and category details** and click on to generate the list of candidates entered.



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Home Admissions Change Password Logout

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Inst. Code: A


Admissions
 Candidate Information Entry
 College Admissions Approvals
 Proceedings
List OF Candidates entered
 College Details
 Ratification List

Engineering

Admitted Under: Category-B


GENERATE FINAL RATIFIED LIST PDF FILE

LIST OF CANDIDATES ENTERED



Online College Management System

Govt. of Andhra Pradesh



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[Print](#)

APEAMCET - 2016 [Admissions]
DETAILS OF CANDIDATES ENTERED AT UNDER 'B' CATEGORY - 2016-17
COLLEGE: ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK), KANIGIRI-[PKS]

DETAILS OF VACANCIES GIVEN TO COLLEGE

SNO	BRANCH CODE	BRANCH NAME	TOTAL SEATS
1	CIV	CIVIL ENGINEERING	18
2	CSE	COMPUTER SCIENCE AND ENGINEERING	18
3	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING	36
4	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING	18
5	MEC	MECHANICAL ENGINEERING	18
6	PHM	MINING ENGINEERING	18

DETAILS OF CANDIDATES ENTERED APEAMCET UNDER 'B' CATEGORY - 2016-17

SNO	CANDIDATE NAME	FATHER NAME	NRI	GENDER	CAT.	JEE MAINS RANK.	EAMCET RANK 2016	% OF MARKS	% OF MARKS (GROUPS)	INST CODE-BRANCH	STATE IN INDIA (TO WHICH CANDIDATE BELONG TO)
1	PRASAD	PRASAD	YES	F	ST	-	-	-	-	ABRK_CIV	AP
2	QQQQ	QQQQ	NO	F	ST	-	-	44.00	44.00	ABRK_CIV	AP
3	AAAA	AAAA	NO	M	ST	-	-	55.00	55.00	ABRK_CIV	AP
4	ABRK	ABRK	CWGF	ST	-	-	-	-	-	ABRK_CIV	AP
5	JDFKDJK	LKLKFGDSLK	NO	M	ST	-	-	45.00	56.00	ABRK_CIV	AP
6	AAAA	AAAA	NO	F	ST	-	-	55.00	48.00	ABRK_CIV	AP
7	ZZZZ	ZZZZ	YES	F	ST	-	-	-	-	ABRK_CSE	AP
8	QWER	QWER	YES	M	ST	-	-	-	-	ABRK_CSE	AP
9	ZCVV	ZCVV	NO	M	SC	-	-	78.00	78.00	ABRK_CSE	AR
10	ADSF	SADF	NO	F	OC	-	-	-	-	ABRK_ECE	99
11	LKJH	LKJH	NO	F	BC B	-	-	54.00	54.00	ABRK_ECE	AR
12	HJDFG	DFGHJ	YES	F	ST	-	-	98.00	98.00	ABRK_ECE	DL
13	AAAA	SSSS	NO	F	ST	-	-	88.00	87.00	ABRK_ECE	AP
14	AAAA	AAAA	NO	F	SC	-	-	12.00	40.00	ABRK_ECE	AP
15	GGGG	GGGG	NO	M	ST	-	-	54.00	54.00	ABRK_ECE	AR
16	SUPER	SUPER	PIO	M	BC E	-	-	55.00	55.00	ABRK_EEE	99
17	ACVV	ACVV	NO	F	SC	-	-	88.00	88.00	ABRK_EEE	CH

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IF ANY MISTAKE IS COMMITTED, THE DETAILS CAN BE MODIFIED OR DELETED BEFORE PAYMENT HAS BEEN DONE ONLY.

FREEZING OF UPLOADED CANDIDATES

After completion of entries of candidates admitted under management admissions, click on **freeze uploading** link. Once the freeze uploading is selected and saved, no more entries are allowed and it is only a one time activity.



Online Coll

[Home](#)
[Admissions](#)
[CH](#)

[Candidate Information](#)
[Online Payment By Colleges](#)
[Proceedings](#)
[List OF Candidates entered](#)
[College Details](#)
[Ratification List](#)
[freeze uploading](#)

FOR ADMISSION INT

Institute Code* :

Related :

Under* :

PAYMENT OF PRESCRIBED FEE

For payment of prescribed fee, as applicable, click on **online payment by college**.

Select quota of admissions from the drop down list, select the admission related and payment details and click on payment mode. Depending on the number of candidates, their reservation category, qualified or not qualified, admissions made within cut-off date the total fee to be paid will be displayed. **However, admissions made after cut-off date, the fee to be paid including the late fee (Rs.2000/- per day) will be displayed.**

PROCESSING FEE PAYMENT THROUGH BILLDESK

For payments through credit/debit/net banking, click on Bill desk option and make payment accordingly. Take a print out of the successful transaction from BILLDESK for the payment received and enclose a copy of it along with the documents to be submitted for scrutiny.

If any error is occurred while entering the data kindly email or call the error with screen shot to 9100998069 or specialofficerapsche@gmail.com

FORGOT PASSWORD:

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or

admissions will be sent to the mobile. You can change your password with the link in the screen.

The screenshot shows the website header with 'State Council Of Higher Education' and 'Govt. of Andhra Pradesh'. The navigation bar includes 'Home', 'College', and 'Change Password'. Below the navigation bar, there is a 'Logout' link and a welcome message 'APEAMCET - 2016 Welcome ! AUCPSF8888'. The main content area features a 'College Mobile Number Registration' section with two input fields: 'College Code/Institute Code*' and 'SMS to Mobile:*'. An 'UPDATE' button is located below these fields.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page. Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

The screenshot shows the website header with 'State Council Of Higher Education' and 'Govt. of Andhra Pradesh'. The navigation bar includes 'APEAMCET - 2016' and 'ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION'. On the left, there is a 'Forgot Your Password' link with instructions to click here to reset or contact the DTE Administrator. A 'Security Alert' is also present. On the right, there is a 'Login' form with fields for 'Type of User' (set to 'College'), 'User ID' (AUCPSF8888), 'Password' (masked), 'Center Code' (AUCPSF), and 'Enter Text' (PZ F Q 8 W). A 'Sign-In' button is at the bottom of the login form.

The screenshot shows the website header with 'State Council of Higher Education' and 'Govt of Andhra pradesh'. The navigation bar includes 'APECET - 2016' and 'Andhra Pradesh State Council of Higher Education'. The main content area features a 'Forgot your password?' section with instructions to enter details registered with DTE. A note states: 'Note : Generated Password contains alphanumeric characters. Ex : fDk1kvJ524'. Below this, there is a form with fields for 'Type of User' (set to 'College'), 'User Name', and 'SMS to Mobile'. A 'Get New Password' button is at the bottom. A note at the bottom states: 'Note : Mobile Number should match to the data submitted (if any) earlier. Otherwise, Contact DTE for further assistance.'

- Password shall be maintained confidential to ensure correctness of entries and misuse by others.

PROCEEDINGS for the ratification/rejection of admissions made

After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website.

IMPORTANT DATES FOR MANAGEMENT QUOTA OF ADMISSIONS

Last date for uploading details of Management quota of seats in the web portal -Without fine	30-04-2021
Last date for payment of processing fee without fine.	30-04-2021
Last date for uploading details of Management quota of seats in the web portal – With fine of Rs.2000/- per day	05-05-2021
Last date for payment of processing fee with late fee	05-05-2021
Last date for uploading of attested scanned certificates in www.apsche.org	05-05-2021

PAYMENT OF PRESCRIBED FEE

Status of candidate	<u>OC/BC</u>	<u>SC/ST</u>
Qualified in APEDCET-2020	<u>1000</u>	<u>500</u>
Not qualified in APEDCET-2020	<u>1400</u>	<u>700</u>
LATE FEE LEIVED AFTER THE STIPULATED DATE BUT UPTO THE CUT OF DATE	2000/- PER DAY	