

A.P.STATE COUNCIL OF HIGHER EDUCATION

APEDCET 2020 SPOT ADMISSIONS

From
Chairman& Competent Authority
AP State Higher Education Council

To,
The Principals of All B.Ed Colleges
in AP

Letter No. APEDCET-2020/SPOT ADMNS/CAT-A/1, Dated: 20-04-2021

Sir,

SUBJECT:APEdCET-2020 B.Ed.-Admissions Communication of guidelines to fill the Leftover vacancies during Institutional Spot Admissions – Reg.

1. The Principals of all B.Ed colleges in AP state are informed that EdCET 2020 Admissions are completed and the students were instructed to report at colleges.
2. You are requested to fill up the left over and dropout vacancies by conducting Spot Admissions on or before **30-04-2021**
3. Principals are requested to comply with the following sequence of operations:
 1. Collect original certificates from candidates for causing verification and the tuition fee admissible.
 2. Update the joining details by logging into <https://apedcetd.nic.in> with the user ID already being used for updating joining details.
 3. Derive spot vacancy. The unfilled and not joined / dropout vacant seats will now become vacancies for spot admissions.

ACTIVITY	DATE
DERIVING SPOT VACANCIES	20-04-2021
CONDUCT OF SPOT ADMISSIONS	20-04-2021
LAST DATE FOR UPLOADING OF SPOT ADMISSIONS AND FEE PAYMENT IN WEB PORTAL WITH OUT FINE	30-04-2021
LAST DATE FOR UPLOADING OF SPOT ADMISSIONS AND FEE PAYMENT IN WEB PORTAL WITH FINE	05-05-2021
LAST DATE FOR UPLOADING OF ATTESTED XEROX CERTIFICATES IN www.apsche.org	05-05-2021

USER MANUAL FOR UPLOADING THE DETAILS OF CANDIDATES ADMITTED IN SPOT ADMISSIONS IN THE WEB PORTAL <https://apedcetd.nic.in>

1. LEFT OVER SEATS UNDER CATEGORY“A”CONVENER QUOTA FILLED IN INSTITUTIONAL SPOT ADMISSIONS

2. Double click on Internet Explorer version 9.0 and above or Mozilla Firefox preferably with Windows 7 Operating System. The application will also work on other browsers like Google chrome etc and enter the URL <https://apedcetd.nic.in> address bar.

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Browser Settings
Best viewed with Internet Explorer 9.0 & above with Compatibility View Settings.
[Forgot Your Password](#) (click here to reset)
(or) Contact DTE Administrator with your details, to reset your password.

Security Alert
For security reasons it is advisable that
• After completing the work, Always LOGOUT properly and close the Browser.

Login

Type of User: College
User ID: AUVI999999
Password: [masked]
Center Code: AUVI
Enter Text (as shown in image below): CV67FE
(Letters are Case Sensitive)

CV 6 7 F E

Sign-In

3. COLLEGES WHO HAVE CREATED THE PASSWORD FOR UPLOADING JOINING DETAILS NEED NOT PERFORM THIS STEP ONCE AGAIN

4. Select type of user as COLLEGE, Enter your USER_ID,

Example

INST CODE	USER_ID	PASSWORD (same as user id)
ABCD	ABCD888888	ABCD888888

5. Enter Password(same as user id)

Enter college counseling code.

Enter CAPCHA and click on Sign In.

6. Change the initially set password after first login. The new password shall be of length same as user ID with a combination of lower case and upper case alphabets containing at least one numeric and special character.

For example user ID is ABCD888888

Old password is ABCD888888

New password could be like Abcd@2021



7. After successful change of the password, Login again with the original user_ID and new password set by yourself.

8. After signing in, you will be directed to the home page. Click on College icon.

9. After login apedcetd with valid credentials the below menus will be displayed
1. List of allotted candidate details

2. Seat allotment list for a college
3. Candidate joining details
4. College mobile registration

Activity-1: Download the list of allotted candidates methodology-wise and physically check with the list of candidates reported at the college. If any candidate is continuing in the college without name in the list, such candidate shall not be continued in the college.

Inst. Code* Branch Code*

Below is the list of Candidates who are allotted a seat and did not cancel their seats.

Sl. No.	Hall Ticket No	Rank	Name	Sex	Category	Reg.	Allotted Category
1	3211104424	94.00	ADIGARLA MAHESH	M	BC_D	AU	OC_GEN_AU
2	3211104471	873.00	CH HEMA PRIYA	F	BC_B	AU	BC_B_GEN_AU
3	3211108563	171.00	VASUDHA	F	OC	AU	SC_GIRLS_AU
4	3221104943	19.00	PANDA SAI PRASAD	M	OC	NL	OC_GEN_UR
5	3251106393	291.00	ARASHAD ALEKHYA	F	BC_D	AU	BC_D_GEN_AU
6	3251106439	71.00	BODDETI BINDU	F	BC_D	AU	OC_GEN_UR
7	3251106496	754.00	ESWARARAO VANKA	M	BC_A	AU	BC_A_GEN_AU
8	3251106637	775.00	KUDUMULA DIVYA SRAVANI	F	ST	AU	ST_GEN_AU
9	3251106726	213.00	NOOR AKHTAR	F	BC_E	AU	BC_E_GIRLS_AU
10	3251106727	170.00	NUNNA SRI RESHMA	F	BC_D	AU	OC_GIRLS_AU
11	3251106775	140.00	PITTA NAVATHAKIRAN	F	OC	AU	OC_GEN_AU
12	3251106854	202.00	SENAPATHI BHARATHI	F	OC	AU	SC_GEN_AU
13	3251106881	30.00	SOUTRIKA MONDAL	F	OC	NL	OC_GIRLS_UR
14	3251106935	132.00	V MEGHA	F	OC	AU	OC_GEN_AU
15	3252107058	146.00	GUDE SOWJANYA	F	BC_B	AU	OC_GEN_AU
16	3252107111	37.00	KOMMANAMANCHI V S GAYATRE	F	OC	AU	SC_GEN_AU
17	3252107223	755.00	PENTLA SIVAJI	M	SC	AU	SC_GEN_UR
18	3253107359	73.00	AMPOLU TULASI	F	BC_A	AU	OC_GIRLS_AU

Activity-2&3: Click on candidate joining details and update the joining details by click in the checkbox. For this the candidate shall have self-reported already through candidate login. If a candidate name is present in the list without self-reporting, instruct the candidate to self-report first through his login and then update his joining details.

ENSURE THAT THE JOINING DETAILS ENTRY IN COLLEGE DROP DOWN IS MADE PERFECTLY.

The following categories will be treated as not joined:

- Candidates who have not self reported
- Candidates who have self reported but not reported at college
- Candidates who have actually reported in the college but due to clerical mistake no tick mark is made in the check box of Joining details report
- Cross check the list of reported candidates with the joining details report.
- Any mistake can not be corrected once the spot admissions activity is started.


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Joining Details Confirmation

Inst. Code*

Branch Code*

SAVE/UPDATE										
SL No.	Hall Ticket No	Rank	Name	Fee Reimb	Admission No	Date of Willingness	Amount Payable	Joined By	Remarks	
1	3221104943	19.00	PANDA SAI PRASAD	NO	12388	21/09/2017	16500	Self	NA	<input type="checkbox"/>
2	3251106881	30.00	SOUTRIKA MONDAL	NO	11022	18/09/2017	16500	Self	NA	<input type="checkbox"/>
3	3252107111	37.00	KOMMANAMANCHI V S GAYATRE	YES	13319	02/10/2017	0	Self	NA	<input type="checkbox"/>
4	3251106439	71.00	BODDETI BINDU	YES	12386	21/09/2017	0	Self	NA	<input type="checkbox"/>
5	3253107359	73.00	AMPOLU TULASI	YES	12586	22/09/2017	0	Self	NA	<input type="checkbox"/>
6	3261107883	77.00	RAMISETTY CHAITANYA	NO	11366	18/09/2017	16500	Self	NA	<input type="checkbox"/>
7	3211104424	94.00	ADIGARLA MAHESH	YES	11388	19/09/2017	0	Self	NA	<input type="checkbox"/>
8	3261107712	106.00	KALISSETTI SURYA RAO	YES	11416	19/09/2017	0	Self	NA	<input type="checkbox"/>
9	3251106935	132.00	V MEGHA	NO	11456	19/09/2017	16500	Self	NA	<input type="checkbox"/>
10	3251106775	140.00	PITTA NAVATHAKIRAN	YES	11969	20/09/2017	0	Self	NA	<input type="checkbox"/>
11	3261108007	142.00	VANKALA SURESH	YES	11944	20/09/2017	0	Self	NA	<input type="checkbox"/>
12	3252107068	146.00	GUDE SOWJANYA	NO	12377	21/09/2017	16500	Self	NA	<input type="checkbox"/>
13	3251106727	170.00	NUNNA SRI RESHMA	YES	11208	18/09/2017	0	Self	NA	<input type="checkbox"/>
14	3211108563	171.00	VASUDHA	YES	11504	19/09/2017	0	Self	NA	<input type="checkbox"/>
15	3251106854	202.00	SENAPATHI BHARATHI	YES	11578	19/09/2017	0	Self	NA	<input type="checkbox"/>
16	3261107893	209.00	REDDI PAVAN SEETARAM	YES	12300	21/09/2017	0	Self	NA	<input type="checkbox"/>
17	3251106726	213.00	NOOR AKHTAR	YES	13162	30/09/2017	0	Self	NA	<input type="checkbox"/>
18	3251106393	291.00	ARASHAD ALEKHYA	YES	11915	19/09/2017	0	Self	NA	<input type="checkbox"/>
19	3261107544	412.00	ANANDARAO KILLAKA	NO	11725	19/09/2017	16500	Self	NA	<input type="checkbox"/>

Five links are available in **SPOT ADMISSIONS** drop down menu as shown below.

- 1 Derive spot vacancy
- 2 Internal sliding candidates entry
- 3 Spot admissions candidates entry
- 4 Delete candidates entered
- 5 Details of spot admissions entered


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- Update Joining Confirmation Details before College => Candidate Joining Details Entry
- Spot Vacancy = Total Seats (Intake) - Reported
- Only once you can derive the spot vacancy
- After deriving if you want to confirm joining details again, you can delete the spot vacancy and derive.
- For any queries, Contact DTE.

Derive Spot vacancy
 Internal Sliding Candidates Entry
 Fresh Admissions Candidates
 Delete Candidates Entered
 Details of Spot admn entered

Before click on **Derive Spot Vacancy** once again verifies the joining details because Derive Spot Vacancy is a one-time activity and cannot be retrieved. Select Derive Spot Vacancy from the drop down menu under SPOT ADMISSIONS. Generate vacancies by Click on Derive Spot Vacancy.

Check the details in above report and if found correct then Confirm by click on ok. The vacancy position is derived and is frozen for further activity. Further trials to click on Derive vacancy position will display the message that the vacancy position is already derived.

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Message from webpage
Are you certain you want to derive the vacancy position?

Update Joining Confirmation Details before deriving the spot vacancy.
College => Candidate Joining Details Entry
Spot Vacancy=TotalSeats(Intake)-Reported at College
Only once you can derive the spot vacancy. After der
After deriving if you want to confirm joining details ad
For any queries, Contact DTE.

Sl.NO	Institute Code	Branch	42	0	42	42	42	42	Not Reported	Vacant
									F	A-E
1	ABRK	AGR	42	0	42	42	42	42	0	0
2	ABRK	CIV	42	21	21	21	21	21	0	21
3	ABRK	CSE	42	4	38	38	38	38	0	4
4	ABRK	ECE	84	58	26	26	26	26	0	58
5	ABRK	EEE	84	82	2	2	2	2	0	82
6	ABRK	MEC	42	14	28	28	27	27	1	15
7	ABRK	MIN	42	24	18	18	14	14	4	28
			378	203	175	175	170	170	5	208

Continue the following activities of spot admissions.

FRESH ADMISSIONS CANDIDATES ENTRY

Select fresh admissions candidates entry from the drop down menu. The following screen will be displayed.

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Internal Sliding Candidates Entry
Fresh Admissions Candidates Entry
Delete Candidates Entered
Details of Spot admn entered
Derive Spot vacancy

Hall Ticket No: Rank: Get Data

Enter college counselling code and click proceed.

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COLLEGE SPOT ADMISSIONS
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

☒ Qualified ☐ Not Qualified

EAMCET Hall Ticket No: Get Data

Two kinds of candidates **Qualified** in CET examination as well as **not qualified** in CET may be there in fresh admissions during spot.

If the candidate is **qualified in CET**, enter the Edcet hall ticket number and click on **Get data**. The data will be populated from the data base. Verify once and enter the branch allotted from the drop down menu against the branch. Click on save. Check the **Details of spot admissions**

entered for the details of entries made. If you notice that a mistake is committed, select **Delete candidates entered** and enter the hall-ticket number of the wrong entry candidate and save. The candidate data is deleted. You can make fresh entry of the candidate through spot admissions module.

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Home College **Spot Admissions** Change Password Logout

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COLLEGE SPOT ADMISSIONS
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

☐ Qualified ☒ Not Qualified

Candidate Details.

QUAL.Exam Hall Ticket No* Rank: NA

Candidate's Name: Father's Name:

Male/Female:* **Male** Local Area* **Choose Region**

Caste* **Choose Caste** Date of Birth*

Candidate belongs to: * **Andhra Pradesh**

Qualification Exam Details.

Name & State Of The Examining Body : ☒ BIE ☐ CBSC ☐ ICSE ☐ OTHERS **Andhra Pradesh**

If the candidate is **not qualified in CET**, select not qualified button and enter the details such as name, father's name, gender, local area, caste, date of birth, examining body [in case of others, specify the name of board and the state of examination], aggregate percentage of marks secured in qualifying Examination. Verify once and enter the branch allotted from the drop down menu against the branch. Click on save.

☐ Qualified ☒ Not Qualified

Candidate Details.

QUAL.Exam Hall Ticket No* 12345678 Rank: NA

Candidate's Name: K RAMU Father's Name: K. KRISHNA

Male/Female:* **Male** Local Area* **Andhra University**

Caste* **OC** Date of Birth* 01/06/1999

Candidate belongs to: * **Andhra Pradesh**

Qualification Exam Details.

Name & State Of The Examining Body : ☒ BIE ☐ CBSC ☐ ICSE ☐ OTHERS **Andhra Pradesh**

% of group subjects * 72

Spot Admission made into

Institute : **ABRK** Branch : **AGR - 1** (branch_code---vacanyposition)

Alloted Seat Category: * **OC** - **Male** - **Andhra University**

SAVE

DELETE CANDIDATES ENTRY

If you notice that a mistake is committed, select **Delete candidates entered** and enter the hall-ticket number of the wrong entry candidate and save. The candidate data is deleted. You can make fresh entry of the candidate through spot admissions module.

DETAILS OF SPOT ADMISSIONS ENTERED

The data entered through your college login will be verified with the hard copy submitted and the spot admissions will be approved or rejected based on the documentary evidence as per rules. The reasons for rejection will also be displayed against each candidate and the college can

submit the deficiency and request for approval. You can download the ratified list from your college login as and when it is made available to you.

Sd/- **Competent Authority**

APEdCET -2020 ADMISSIONS

PAYMENT OF PRESCRIBED FEE

The managements are informed to collect and remit the following processing fee from the candidates seeking admission under spot.

Status of the candidate	OC/BC	SC/ST
Qualified in EDCET	1000/-	500/-
Not qualified in EDCET	1400/-	700/-
Late fee levied after the stipulated date but up to the cut-off date : Rs.2,000/- per day		

Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069**

If any error is occurred while entering the data kindly mail the error with screen shot to **specialofficerapsche@gmail.com**

PROCEEDINGS for the ratification/rejection of admissions made

After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website through the link **Proceedings.**