A.P.STATE COUNCIL OF HIGHER EDUCATION APEDCET 2020 SPOT ADMISSIONS

From

Chairman& Competent Authority AP State Higher Education Council To, The Principals of All B.Ed Colleges in AP

Letter No. APEDCET-2020/SPOT ADMNS/CAT-A/1, Dated: 20-04-2021

Sir,

SUBJECT:APEdCET-2020 B.Ed.-Admissions Communication of guidelines to fill the Leftover vacancies during Institutional Spot Admissions – Reg.

1. The Principals of all B.Ed colleges in AP state are informed that EdCET 2020 Admissions are completed and the students were instructed to report at colleges.

2. You are requested to fill up the left over and dropout vacancies by conducting Spot Admissions on or before 30-04-2021

3. Principals are requested to comply with the following sequence of operations:

- 1. Collect original certificates from candidates for causing verification and the tuition fee admissible.
- 2. Update the joining details by logging into https://apedcetd.nic.in_with the user ID already being used for updating joining details.
- 3. Derive spot vacancy. The unfilled and not joined / dropout vacant seats will now become vacancies for spot admissions.

ΑCTIVITY	DATE
DERIVING SPOT VACANCIES	20-04-2021
CONDUCT OF SPOT ADMISSIONS	20-04-2021
LAST DATE FOR UPLOADING OF SPOT ADMISSIONS AND FEE PAYMENT IN	30-04-2021
WEB PORTAL WITH OUT FINE	50 04 2021
LAST DATE FOR UPLOADING OF SPOT ADMISSIONS AND FEE PAYMENT IN	05-05-2021
WEB PORTAL WITH FINE	05 05 2021
LAST DATE FOR UPLOADING OF ATTESTED XEROX CERTIFICATES IN	05-05-2021
www.apsche.org	05 05 2021

USER MANUAL FOR UPLOADING THE DETAILS OF CANDIDATES ADMITTED IN SPOT ADMISSIONS IN THE WEB PORTAL https://apedcetd.nic.in

1. LEFT OVER SEATS UNDER CATEGORY"A"CONVENER QUOTA FILLED IN INSTITUTIONAL SPOT ADMISSIONS

2. Double click on Internet Explorer version 9.0 and above or Mozilla Firefox preferably with Windows 7 Operating System. The application will also work on other browsers like Google chrome etc and enter the URL https://apedcetd.nic.in address bar.

	Andhra Pradesh State Council Of H	ligher Education
	Browser Settings Best viewed with Internet Explorer 9.0 & above with Compatibility View Settings. Fornal Your Password(Click here to reset) (or) Contact DTE Administrator with your details, to reset your password. Security Alert For security reasons it is advisable that • After completing the work, Always LOGOUT property and close the Browser.	INCHERE EDUCATION
<mark>3</mark> .	COLLEGES WHO HAVE CREATED THE PASSWORD FOR	UPLOADING JOINING DETAILS NEED NOT
P	ERFORM THIS STEP ONCE AGAIN	

4. Select type of user as COLLEGE, Enter your USER_ID,

Example

INST CODE	USER_ID	PASSWORD (same as user id)
ABCD	ABCD888888	ABCD888888

- Enter Password(same as user id) Enter college counseling code. Enter CAPCHA and click on Sign In.
- 6. Change the initially set password after first login. The new password shall be of length same as user ID with a combination of lower case and upper case alphabets containing at least one numeric and special character.

For example user ID is ABCD888888 Old password is ABCD8888888 New password could be like Abcd@2021

Andhra Pradesh State Council Of Higher Education	
APEDCET - 2017 ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION	
Change Your Password	
For security reasons you must change your Password and Re-Login again with changed Password.	
Old Password New Password	
Re-enter New Password Save Password	

Andhra Pradesh State Council Of Higher Education	
APEDCET - 2017 ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION	
Password updated successfully.	

7. After successful change of the password, Login again with the original user_ID and new password set by yourself.

Andhra Pradesh State Council Of Highe	er Education
APEDCET - 2017 ANDHRA PRADESH STATE COUNCIL OF HIGHER EI	DUCATION
Browser Settings Best viewed with Internet Explorer 9.0 & above with Compatibility View Settings. Forgot Your Password(click here to reset) (or) Contact DTE Administrator with your details, to reset your password. Security Alart For security reasons it is advisable that • After completing the work, Always LOGOUT properly and close the Browser.	Login Type of User User ID AUV199999 Password Center Code Enter Toxt (as shown in image below) CLetters are Case Sensitive) SPDQ32 Sign-in

8.After signing in, you will be directed to the home page. Click on College icon.

0000	College	Spot Admissions	Change Bacsword	Logout
onne	List Of Alloted Candida	ate Details	APEDCET - 2017 Welcon	e User ! AUVI999999 AU
Choose t	he de Seat Allotment List for Candidate Joining Det	a College ails		
	College Mobile Registr	ation		
Constant				
Security	Note:			

- 9. After login apedcetd with valid credentials the below menus will be displayed
 - 1. List of allotted candidate details

- 2. Seat allotment list for a college
- 3. Candidate joining details
- 4. College mobile registration

Activity-1: Download the list of allotted candidates methodology-wise and physically check with the list of candidates reported at the college. If any candidate is continuing in the college without name in the list, such candidate shall not be continued in the college.

	Andh	ra Pra	des	h State Coucil Of	H	igher	Ed	ucation	
me College	•	Spot Adm	nission	15	► CI	hange Pa	sswo	ord	Logout
							APED	CET - 2017 Welco	ome User ! AUVI999999 A
Inst. Code*	AUVI		List Of	Candidate Alloted Report Branch Code*		MAT		×	Show
Inst. Code"	AUVI			Branch Code*		MAT			Show
	Below is th	ne list of (Candio	dates who are allotted a s	eat	and did i	not d	ancel their sea	its.
	Below is th	ne list of (Candio	dates who are allotted a s	eat	and did i	not d	ancel their sea	its.
	Below is th SL No. Hall	ne list of (Ticket No	Candio Rank	dates who are allotted a s Name	eat Sex	and did	not o Reg.	ancel their sea	its.
	Below is th	Ticket No	Candic Rank 94.00	dates who are allotted a s Name ADIGARLA MAHESH	seat	and did	Reg.	Allotted Category	its.
	SL No. Hall 1 3211 2 3211 3 3334	Ticket No	Rank 94.00 873.00	Name ADIGARLA MAHESH CH HEMA PRIYA	seat Sex M F	and did Category BC_D BC_B	Reg. AU AU	Allotted Category OC_GEN_AU BC_B_SEN_AU	its.
	SL No. Hall 1 3211 2 3211 3 3211	Ticket No 1104424 4 1104471 4 1108563 4	Rank 94.00 873.00 171.00	Name Name ADIGARLA MAHESH CH HEMA PRIVA VASUDHA	Sex M F	and did	Reg. AU AU AU	Allotted Category OC_GEN_AU BC_B_GEN_AU SC_GIRLS_AU SC_GIRLS_AU	1
	SL No. Hall 1 3211 3 3211 4 3221	Ticket No 1104424 1 1104453 1 1108553 1 1104943 1	Rank 94.00 873.00 171.00 19.00	Name ADIGARLA MAHESH CH HEMA PRIYA VASUDHA PANDA SAI PRASAD PANDA SAI PRASAD	Sex M F M	Category BC_D BC_B OC OC	Reg. AU AU AU AU	Allotted Category OC_GEN_AU BC_B_GEN_AU SC_GIRLS_AU OC_GEN_UR FC_D_GEN_UR	its.
	SL No. Hall 1 3211 2 3211 3 3211 4 3221 5 3251	Ticket No 1104424 1 1104424 1 1104563 1 1104563 1 1106393 2	Rank 94.00 873.00 171.00 19.00 291.00	Name ADIGARLA MAHESH CH HEMA PRIYA VASUDHA PANDA SAI PRASAD ARASHAD ALEKHYA BOODETI BINDU	Sex M F M F F	Category BC_D BC_B OC OC BC_D BC_D BC_D	Reg. AU AU AU AU AU	Allotted Category OC_GEN_AU BC_B_GEN_AU SC_GIRLS_AU OC_GEN_UR BC_D_GEN_AU OC_GEN_UR	its.
	SL No. Hall 1 3211 2 3211 3 3211 4 3221 5 3251 6 3251 7 2355	Ticket No 1104424 9 1104424 9 1104423 1 1104943 1 1106393 2 1106439 1	Rank 94.00 873.00 171.00 19.00 291.00 71.00	Name ADIGARLA MAHESH CH HEMA PRIYA VASUDHA PANDA SAI PRASAD ARASHAD ALEKIYA BODDETI BINDU SEWARDARO VANIYA	Sex M F F M F M F	Category BC_D BC_B OC OC BC_D BC_D BC_D BC_C	Reg. AU AU AU AU AU AU	Allotted Category OC_GEN_AU BC_B_GEN_AU SC_GIRLS_AU OC_GEN_UR BC_D_GEN_AU OC_GEN_UR BC_A_GEN_AU	its.
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Activity-2&3: Click on candidate joining details and update the joining details by click in the checkbox. For this the candidate shall have self-reported already through candidate login. If a candidate name is present in the list without self-reporting, instruct the candidate to self-report first through his login and then update his joining details.

ENSI	JRE THAT THE JOINING DETAILS ENTRY IN COLLEGE DROP DOWN IS MADE
PER	FECTLY.
The f	ollowing categories will be treated as not joined:
	Candidates who have not self reported
	Candidates who have self reported but not reported at college
	Candidates who have actually reported in the college but due to clerical mistake
	no tick mark is made in the check box of Joining details report
	Cross check the list of reported candidates with the joining details report.
►	Any mistake can not be corrected once the spot admissions activity is started.

Andhra Pradesh State Coucil Of Higher Education

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me	College	Spot Admis	ssions	Change Pas	sword	and the second second second	Logout	
				,	APEDCET - 2017	Welcome User	AUV1999999	AUV
			Joining Details Confirmation					
Inst. C	ode*	AUVI	Branch Code*	MAT	×		Show	

SAVE/UPDATE										
SL No.	Hall Ticket No	Rank	Name	Fee Reimb	Admission No	Date of Willingness	Amount Payable	Joined By	Remarks	
1	3221104943	19.00	PANDA SAI PRASAD	NO	12388	21/09/2017	16500	Self	NA	
2	3251106881	30.00	SOUTRIKA MONDAL	NO	11022	18/09/2017	16500	Self	NA	
3	3252107111	37.00	KOMMANAMANCHI V S GAYATRE	YES	13319	02/10/2017	0	Self	NA	
4	3251106439	71.00	BODDETI BINDU	YES	12386	21/09/2017	0	Self	NA	
5	3253107359	73.00	AMPOLU TULASI	YES	12586	22/09/2017	0	Self	NA	
6	3261107883	77.00	RAMISETTY CHAITANYA	NO	11366	18/09/2017	16500	Self	NA	
7	3211104424	94.00	ADIGARLA MAHESH	YES	11388	19/09/2017	0	Self	NA	
8	3261107712	106.00	KALISETTI SURYA RAO	YES	11416	19/09/2017	0	Self	NA	
9	3251106935	132.00	V MEGHA	NO	11456	19/09/2017	16500	Self	NA	
10	3251106775	140.00	PITTA NAVATHAKIRAN	YES	11969	20/09/2017	0	Self	NA	
11	3261108007	142.00	VANKALA SURESH	YES	11944	20/09/2017	0	Self	NA	
12	3252107068	146.00	GUDE SOWJANYA	NO	12377	21/09/2017	16500	Self	NA	
13	3251106727	170.00	NUNNA SRI RESHMA	YES	11208	18/09/2017	0	Self	NA	
14	3211108563	171.00	VASUDHA	YES	11504	19/09/2017	0	Self	NA	
15	3251106854	202.00	SENAPATHI BHARATHI	YES	11578	19/09/2017	0	Self	NA	
16	3261107893	209.00	REDDI PAVAN SEETARAM	YES	12300	21/09/2017	0	Self	NA	
17	3251106726	213.00	NOOR AKHTAR	YES	13162	30/09/2017	0	Self	NA	
18	3251106393	291.00	ARASHAD ALEKHYA	YES	11915	19/09/2017	0	Self	NA	
19	3261107544	412.00	ANANDARAO KILLAKA	NO	11725	19/09/2017	16500	Self	NA	

Five links are available in **SPOT ADMISSIONS** drop down menu as shown below.

1 Derive spot vacancy

- 2 Internal sliding candidates entry
- 3 Spot admissions candidates entry
- 4 Delete candidates entered
- 5 Details of spot admissions entered

	Andhra Pradesh State Coucil Of Higher Education									
Home Collec	e Spot Admissions	Change Password	Logout							
 Update Joining Confit College => Candidat Spot Vacany=TotalSr Only once you can di After derriving if you For any queries, Con 	Derrive Spot Vacancy Internal Silding Candidates Entry mation Details before Fresh Admissions Candidates a Joining Details Entry Delete Candidates Entered stat(Intake)-Reported Frive the spot vacancy Details of Spot admn entered want to confirm joining details again, you can delete the sp tact DTE.	APEDCET - 2017 y you will be able to do spot admissions. ot vacancy and derrive.	Welcome User ! AUVI999999 AUVI							
	For any queries, Contact DTE. () Derrive Spot vacancy Derrive Spot Vacancy									

Before click on **Derive Spot Vacancy** once again verifies the joining details because Derive Spot Vacancy is a one-time activity and cannot be retrieved. Select Derive Spot Vacancy from the drop down menu under SPOT ADMISSIONS.Generate vacancies by Click on Derive Spot Vacancy. Check the details in above report and if found correct then Confirm by click on ok. The vacancy position is derived and is frozen for further activity.Further trials to click on Derive vacancy position will display the message that the vacancy position is already derived.

	S	tate C	ounc	il C	fH	igh	er E	duca Govt:	tion of Andhra	Prade	sh 🧐
ome	Colleg	je 🕨 🕨	Spot Admis	sions			Chang	e Password		Lo	gout
 After de For any 	erriving if you queries, Cont	want to confirm joini act DTE.	ng details ac	? Are you	u certain you	want to derrive	the vacancy p	osition?			
	SI.NO	Institute Code	Branch (ок	Cancel rteo	Not Reported	Vacant	
	1	ABRK	AGR	42	0	42	42	42	0	0 A-F	
	2	ABRK	CIV	42	21	21	21	21	0	21	
	3	ABRK	CSE	42	4	38	38	38	0	4	
	4	ABRK	ECE	84	58	26	26	26	0	58	
	4	7 CD T CT C			0.0	2	2	2	0	82	
	5	ABRK	EEE	84	02	-					
	4 5 6	ABRK	EEE MEC	84	14	28	28	27	1	15	
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Continue the following activities of spot admissions.

FRESH ADMISSIONS CANDIDATES ENTRY

Select fresh admissions candidates entry from the drop down menu. The following screen will be displayed.

	State	Council Of His	ther Education	
	State		Govt. of And	nraPradesh 🧐
lome	College	Spot Admissions	Change Password	Logout
		Internal Sliding Candidates Entry Fresh Admissions Candidates Entry Delete Candidates Entered	APEAMCET ad successfully	- 2016 Welcome ! colg19
		Details of Spot admn entered Derrive Spot vacancy	IDATES FOR COLLEGE ABRK	

Enter college counselling code and click proceed.

	Stat	e Council Of H	ligher Education	
			Govt. of And	hraPradesh 🧐
Home	College	Spot Admissions	Change Password APEAMCET	Logout F - 2016 Welcome ! colg1910
		COLLEGE SI ABR COLLEGE OF ENG © Qualifier EAMCET Hall Ticket No	POT ADMISSIONS G AND TECHNOLOGY (ABRK) d O Not Qualified Get Data	

Two kinds of candidates **Qualified** in CET examination as well as **not qualified** in CET may be there in fresh admissions during spot.

If the candidate is **qualified in CET**, enter the Edcet hall ticket number and click on **Get data**. The data will be populated from the data base. Verify once and enter the branch allotted from the drop down menu against the branch. Click on save. Check the **Details of spot admissions** entered for the details of entries made. If you notice that a mistake is committed, select **Delete** candidates entered and enter the hall-ticket number of the wrong entry candidate and save. The candidate data is deleted. You can make fresh entry of the candidate through spot admissions module.

			Go	vt. of Ano	InraPradesh
College	Spot Admission	S	Change Passwo	ord	Logout
				THE ENTITIE	
		COLLEGE SPOT ADMISSIO	ONS		
	ABR CO	LLEGE OF ENGG AND TECHNO	DLOGY (ABRK)		
		🔾 Qualified 🖲 Not Qualifi	ed		
Candidate Details.					
QUAL.EXAM HAIL LICKEL NO		Kalik:	NA		
Candidate's Name:		Father's Name:			
Male/Female:*	Male 🗸	Local Area*	Choose Region	~	
Caste*	Choose Caste 🗸	[dd/mm/yyyy]			
Candidate belongs to: *	Andhra Pradesh 🗸				

If the candidate is **not qualified in CET**, select not qualified button and enter the details such as name, father's name, gender, local area, caste, date of birth, examining body [in case of others, specify the name of board and the state of examination], aggregate percentage of marks secured in qualifying Examination. Verify once and enter the branch allotted from the drop down menu against the branch. Click on save.

candidate Details.		
QUAL.Exam Hall Ticket No*	12345678	Rank: NA
Candidate's Name:	K.RAMU	Father's Name: K. KRISHNA
Male/Female:*	Male 🗸	Local Area* Andhra University 🗸
Caste*	oc 🗸	Date of Birth* [dd/mm/yyyy]" 01/06/1999
Candidate belongs to: * Qualification Exam Detai Name & State Of The Exam	Andhra Pradesh V Is. ining Body : ® BIE O CBSC O ICSI	e Oothers Andhra Pradesh 🔽
Candidate belongs to: * Qualification Exam Detai Name & State Of The Exam % of group subjects *	Andhra Pradesh	E OOTHERS Andhra Pradesh
Candidate belongs to: * Qualification Exam Detai Name & State Of The Exam % of group subjects *	Andhra Pradesh	E OTHERS Andhra Pradesh
Candidate belongs to: * Qualification Exam Detai Name & State Of The Exam % of group subjects * Spot Admission made int	Andhra Pradesh	E OOTHERS Andhra Pradesh
Candidate belongs to: * Qualification Exam Detai Name & State Of The Exam % of group subjects * Spot Admission made int Institut	Andhra Pradesh V IIs. ining Body : • BIE O CBSC O ICSI 72 to e : ABRK Branch :	E OTHERS Andhra Pradesh 🔽 AGR - 1 V (branch_codevacanyposition)

DELETE CANDIDATES ENTRY

If you notice that a mistake is committed, select **Delete candidates entered** and enter the hallticket number of the wrong entry candidate and save. The candidate data is deleted. You can make fresh entry of the candidate through spot admissions module.

DETAILS OF SPOT ADMISSIONS ENTERED

The data entered through your college login will be verified with the hard copy submitted and the spot admissions will be approved or rejected based on the documentary evidence as per rules. The reasons for rejection will also be displayed against each candidate and the college can

submit the deficiency and request for approval. You can download the ratified list from your college login as and when it is made available to you.

Sd/- Competent Authority

APEdCET -2020 ADMISSIONS

PAYMENT OF PRESCRIBED FEE

The managements are informed to collect and remit the following processing fee from the candidates seeking admission under spot.

Status of the candidate	OC/BC	SC/ST				
Qualified in EDCET	1000/-	500/-				
Not qualified in EDCET	1400/-	700/-				
Late fee levied after the stipulated date but up to the cut-off of	date : Rs.2,000/-	<mark>per day</mark>				

Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact **9100998069**

If any error is occurred while entering the data kindly mail the error with screen shot to **specialofficerapsche@gmail.com**

PROCEEDINGS for the ratification/rejection of admissions made

After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website through the link **Proceedings**.